

Definition of Terms

1. **Browser:** A software application used to locate and display Web pages. The two most popular browsers are Microsoft Internet Explorer and Netscape Navigator.
2. **Checkbox** (☐): A small box used to enable or disable one or more options from a set of options. When the user chooses an option a ☑ appears in the box (☑).
3. **Data type:** The underlying code for each section. Determines the unique functionality or characteristics of that section.
4. **Drop-Down box:** A text box that displays a list of choices from which the user picks one of a variety of options.
5. **Elements box:** An administration tool that appears on the left side of the screen when working on a particular Section Introduction or Content Item. The headings in this box are links that when clicked allow you to add specific types of information to your Section Introduction or Content Item.
6. **Icon:** A small image that represents an object, program, or function. Clicking on the icon will perform some action or take the user to a new Web page.
7. **Link:** Short for **Hyperlink** – A reference to another document or Web page. A link will take you to the specified document or Web page when you click on it.
8. **Navigation bar:** The tool used by visitors to move around the Web site. Displays the sections you have created. When the section title is clicked, that section is displayed.
9. **Navigation menu:** The tool used by administrators of the Web site to move around the Administration area's Content Tools tab. The headings reflect the sections and subsections that appear in the navigation bar on the live Web site. When the section title is clicked, the administrative tools for that section are displayed.
10. **Radio button** (☐): A small circle in an option group that allows the user to select one option from a group of options. Radio buttons act like the station selector on a car radio. Selecting one button deselects a previously selected button.
11. **Section:** A portion of your Web site, most often accessed through the site's navigation bar. Each section focuses on a specific topic.
12. **Text box:** A box in which the user may enter data (text).
13. **URL: Uniform Resource Locator** – A string of characters that identify resources from anywhere on the Internet. For example, Web pages, images, documents, images, services etc.